

Halteman Village Neighborhood Association

Meeting Minutes | April 30, 2019 | Halteman Village Baptist Church

- 1) Welcome
- 2) Minutes
 - a. Minutes of both the March and April meetings will be presented at the May meeting.
- 3) Treasurer's Report
 - a. There is no new financial activity to report.
- 4) Officers for 2019
 - a. JP Hall reported that our current association president, Jim Schowe, has resigned from the board due to his impending relocation to Randolph County. Therefore, a new president should be elected at this time. After some brief discussion, a nomination was made to move our incumbent Vice President, JP Hall, into the role of President, as Schowe's successor. A motion was made to accept Hall as our new President. Motion seconded. All voted in favor. Motion carried.
 - b. In light of this move, the seat of Vice President is now vacant. President Hall asked if there were any volunteers, to which Brad Polk responded. After no other volunteers came forward, a motion was made to accept Polk as our newly-elected Vice President. Motion seconded. All voted in favor. Motion carried.
 - c. President Hall announced that he agreed to take on the role of President, as long as the current treasurer and secretary remain in office for a minimum of another year. His reasoning was to provide some sort of continuity, whereby we would potentially not have to elect an entirely new board at any one time. He continued to say that if everyone was agreeable to this proposal, we would review the vacancies of these two offices next year, electing new officers if necessary. Both the incumbent treasurer (Rachel Hunt) and secretary (Lisa Goodpaster) agreed to serve one more year. A motion was made to accept Hunt and Goodpaster as treasurer and secretary respectively, for a term of one more year. Motion seconded. All voted in favor. Motion carried.
- 5) Corporation / Non-profit Updates
 - a. JP Hall reported that our **2018 Form 990-N** (e-postcard) was submitted electronically to the IRS. The form is due every year by the 15th day of the 5th month after the close of our tax year. Since our tax year ends on December 31, the e-postcard is due no later than May 15 of each year. This is an IRS requirement for all small tax-exempt organizations whose annual gross receipts are normally \$50,000 or less. Although no penalty is assessed for filing form 990-N late, organizations that fail to file for three (3) consecutive years will automatically lose their tax-exempt status, which would occur on the filing due date of the third (3rd) consecutively-missed year.
- 6) Website & Logo Update
 - a. JP Hall provided an update on the Ball State [Studio165+](#) Project. This group of talented graphic design artists came up with approximately 5 different logo design options for us to choose from. A copy of the logo designs was distributed to the members present. After much consideration and review, the board

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selected the option which was most representative of the architectural era characteristics of the Halteman Village Neighborhood Association area. The logo selected:



PRIMARY (vertical)



SECONDARY (horizontal)

- b. We have a rudimentary website up and running, at our domain, www.halteman.org. There will be updates forthcoming in the near future, including a new logo and branding that reflects the new theme and logo use guidelines. A graphic design student working for the Center for Business and Economic Research this summer will provide the website and other graphic design services at no cost to HVNA.

7) New Business

- a. JP Hall reported that the plate engraved with the Halteman name, which was attached to the stone wall at the entrance off of Wheeling, had apparently fallen off at some point. He was jogging one weekend and luckily saw it on the ground. He retrieved the plate and is actively looking for someone to reattach the plate to the stone wall. If anyone has any suggestions, please forward them to JP at jphall@bsu.edu.
- b. HVNA has planned a neighborhood clean-up day at the former pool/park site. JP will coordinate with the mayor to have a sanitary district truck or trash dumpster onsite. He reported HVNA will provide trash bags, pizza and bottled water to all participants. Anyone interested in volunteering should bring lawn tools that would be useful in cleaning up the site (mowers, weed eaters, etc.). After some discussion, it was determined there wouldn't be enough time to advertise and execute this event in advance of the spring rummage sale on May 25. A date of June 1 was proposed and everyone agreed this would be the best date available. We will send out event information electronically asking for volunteers to RSVP.

Discussion continued regarding the water level in the pool. Since we've experienced much rain, this has increased the water level tremendously. Everyone agreed this could pose both a safety and health hazard, due to mosquito infestation. Brad Polk mentioned the possibility of draining it with a couple of portable sump pumps and hoses into the storm water drains. We all agreed we need to find a solution for the potential mosquito hazard.

8) Other Business

- a. Donna Catron spoke on behalf of Muncie Public Library's Kennedy branch library. They've submitted a grant application for funds to expand the library's services to include an outdoor greenspace on the property located at the southeast corner of Woodmont and Rosewood. The library purchased this lot several years ago, and planted some shrubs around the perimeter of the lot. They are now ready to pursue this effort through grant funding. The neighborhood submitted a letter of support for their grant application/proposal.

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- b. In other business, JP Hall circled back to the former Halteman pool/park property for discussion. He reported that a group of landscape architecture students from Ball State had worked on some proposed design plans for renovating the pool/park property. Students were instructed to come up with three options—greenspace/dog park, a park-type recreation space, and a space incorporating a water feature of some type. From there, the students chose one of their three ideas to expand upon in more detail. There were approximately 15 students who participated in this activity, and they came up with many very exciting and interesting options, which were informally presented to meeting attendees for a first look. We will plan to talk about this project in more detail, and more frequently, in the months to come. We encourage neighborhood residents to participate in this process by attending the monthly meetings as much as possible.
- 9) There being no further business to discuss the meeting was adjourned. Next meeting: May 28, 2019.